



Airport State Funding

Application Instructions Fiscal Year 2021

Applications for FY 2021 Iowa DOT annual aviation grant programs are due in the Aviation Bureau no later than 4:00 p.m. Thursday, **April 30, 2020**. Public owned airports are eligible to apply for vertical infrastructure and airport improvement projects. All necessary application forms can be found at:

<https://iowadot.gov/aviation/airport-managers-and-sponsors/State-Funding/Airport-State-Funding-Application>.

Complete applications* that include the authorized signature of the airport sponsor should be emailed to shane.wright@iowadot.us. If you are unable to scan and email the application, please mail one copy of the application to the address below. **No late applications** will be considered. Aviation staff will review the applications and prioritize projects based on the following criteria: airport role as identified in the 2010 Iowa Aviation System Plan, justification for the project, type of project, percent of local support, and whether the airport has multi-jurisdictional support.

*** Please Note:** *A complete application includes council/commission resolutions or statements verifying that local match will be available to complete the project. Plan meetings to ensure they take place prior to the application deadline.*

A completed application package includes the following documents:

1. Funding Application Checklist and Funding Application Summary Sheet (Form 291114) – Use the checklist to ensure that all necessary information is included. The Funding Application should include current sponsor contact information, a short recap of desired projects in FY 2021 in priority order, and signature of the airports sponsor.
2. Project Data Sheet (Form 291115) – Complete one sheet for each project. Attach drawings and additional pages as needed to provide a **thorough** description and justification of the project so that the project is clearly understandable.
3. 5-year Capital Improvement Plan (CIP)(Form 291112) – If you already submitted a CIP with the federal pre-application, update to include requests for state funded projects.
4. Airport sponsor resolution or documentation from the sponsor that endorses the project and verifies availability of local matching funds. Reminder - Costs incurred prior to full grant execution are not eligible for reimbursement.
5. Verification of planning (ALP for new construction, security plan for security projects, pavement maintenance program for pavement projects).
6. Verification that the city and/or county has an airport zoning ordinance. Include copy if it is not available on the airport page on the Iowa DOT website:
<https://iowadot.gov/aviation/airport-information>
7. Minority Impact Statement required by 2008 Iowa Acts HF 2393.
8. Federally obligated airports are required to verify that their airport's based aircraft information has been updated and confirmed since December 1, 2019 at www.basedaircraft.com. Non-federally obligated airports must supply a list of based aircraft "N" numbers with their application.

Complete Applications are due: 4:00 p.m. Thursday, April 30, 2020

Please email completed application package to Shane.Wright@iowadot.us or mail one copy to:
Aviation Bureau, Iowa DOT, 800 Lincoln Way, Ames, Iowa 50010 ATTN: Shane Wright
Questions: Shane Wright 515-239-1048

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Airport development/maintenance projects: Eligible projects generally include planning and improvements related to enhancing airport safety, capacity, security and environmental concerns. Projects are eligible for up to 85% state share; however, local participation will be considered when prioritizing projects. Projects for new development must be shown on an airport layout plan, and the airport must have a security plan in place for a security related project. Examples of eligible projects:

- runway, apron and taxiway construction and rehabilitation
- airfield drainage
- airfield lighting and signing
- navigation and communication aides
- security related projects such as lighting and access control
- fuel facility installations and upgrades
- land acquisition
- **obstruction removal (make sure your approaches are clear 20:1)**
- airport entrance signage (match 50%)
- planning such as airport layout plans (ALPs), master plans, land use and zoning, and multi-jurisdictional feasibility studies

General Aviation Vertical Infrastructure (GAVI): Projects are eligible for up to 85% state share. Local participation will be considered when prioritizing projects. Eligible projects include construction and renovation of airport terminals, hangars, and maintenance buildings. GAVI grants are available only to general aviation airports. Routine maintenance of buildings and minor renovation projects are not eligible. Both new and rehabilitation projects will be considered each year. Include specific justification, such as a documented waiting list, with the application. The form is available on the Aviation Bureau website:

<https://iowadot.gov/aviation/airport-managers-and-sponsors/State-Funding/Airport-State-Funding-Application>
Maximum funding per project for FY 2021: new construction \$150,000 and rehabilitation \$75,000.

Commercial Service Vertical Infrastructure (CSVI): Eligible projects include construction and major renovation of terminals, hangars, and maintenance buildings at commercial service airports. Applications for FY 2021 should be for specific projects that the airport will initiate in FY 2021. The form is available on the Aviation Bureau website: <https://iowadot.gov/aviation/airport-managers-and-sponsors/State-Funding/Airport-State-Funding-Application>

Land Use and Comprehensive Planning: If the city and county have older ordinances or do not have airport zoning, grants are available to assist sponsors in developing or updating current airport zoning ordinances. State share is 85% up to a maximum of \$25,000 for zoning ordinances. An agreement must be in place prior to planning activities taking place; however, there will be no reimbursement for costs until the new ordinance is enacted. Applications are available on the Aviation Bureau website at: <https://forms.iowadot.gov/FormsMgt/External/291118.doc>. Submit with the annual application.

Immediate Safety Enhancements (ISE): Applications are accepted throughout the year for safety and emergency repairs that arise during the year or are recommended by the airport inspector as a result of an airport inspection. State share is 70% of the project costs up to a maximum of \$10,000. The form is available on the Aviation Bureau website: <https://forms.iowadot.gov/FormsMgt/External/291119.doc>

Wildlife Mitigation: Applications for funding are accepted throughout the year to provide assistance to airport sponsors in mitigating and removing wildlife from airports to reduce the potential for wildlife strikes. State share is 85% of the project costs. The form is available on the Aviation Bureau website: <https://forms.iowadot.gov/FormsMgt/External/291116.doc>



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Application Instructions Continued

Fiscal Year 2021

Obstruction Mitigation: Applications are accepted throughout the year for safety and emergency repairs that arise during the year or are recommended by the airport inspector as a result of an airport inspection. State share is 85% of the project costs. The form is available on the Aviation Bureau website:

<https://forms.iowadot.gov/FormsMgt/External/291121.doc>

Windsocks: Windsocks are available to public use airports and may be ordered through the annual application process or at any time by contacting Mike Marr at 515-239-1468 or via email: Michael.Marr@iowadot.us.

Air Service Development: Participation in the Air Service Development (ASD) program is limited to airports designated as commercial service airports in the Iowa Aviation System Plan that are currently receiving scheduled Part 121 domestic or Part 135 commuter service. Eligible projects may be funded up to 80 percent when funding is available for the program. Applications and instructions specific to the ASD program will be e-mailed to commercial service airports at the same time as the Airport State Funding Application.